BUS EVACUATION DRILL

Center & Classroom_____

1. **Three NOCAC staff members will be in charge of all evacuation drills (may include bus monitors).**
2. **Drills shall be done <u>every</u> month.**
3. **Exits must be clear at all times.**
4. **Three drills of each type shall be done yearly (front, rear, combination).**
5. **This form needs to be turned in to the Transportation & Safety Coordinator by the 10th of each month.**

Month	Type	Date	Time	List 3 Staff	Transportation & Safety Coordinator Signature
September	Front				
October	Rear				
November	Combination				
December	Front				
January	Rear				
February	Combination				
March	Front				
April	Rear				
May	Combination				

Bus Washing

Month	Date	By Whom	Transportation & Safety Coordinator Signature
September			
October			
November			
December			
January			
February			
March			
April			
May			

Yellow (Stays on the Bus)
White Sent to C.O.   REV 12/17 ELM

BUS EVACUATION DRILL

Center & Classroom_____

1. Three NOCAC staff members will be in charge of all evacuation drills (may include bus monitor).
2. Drills shall be done <u>every</u> month.
3. Exits must be clear at all times.
4. Three drills of each type shall be done yearly (front, rear, combination).
5. This form never leaves the bus.

Month	Type	Date	Time	List 3 Staff
September	**Front**			
October	**Rear**			
November	**Combination**			
December	**Front**			
January	**Rear**			
February	**Combination**			
March	**Front**			
April	**Rear**			
May	**Combination**			

Bus Washing

September	
October	
November	
December	
January	
February	
March	
April	
May	

Yellow (Stays on the Bus)
White Sent to C.O.   REV 12/17 ELM